

**Rochelle Park Board of Education
 Executive/Work Session 7:00 P.M.
 Regular Meeting-7:30 P.M.
 May 4, 2017**

- I. Call to Order**
- II. Roll Call**

Board Member	Present	Absent
Mrs. Maria Lauerman, Vice President		
Mr. Shirley Abraham		
Mr. Sam Allos		
Mrs. Arlene Ciliento-Buyck		
Mrs. Teresa Judge Cravello		
Mr. Matt Trawinski		
Mrs. Dimitria Leakas, President		

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent of Schools
- Mr. Brian Cannici, Principal
- Mr. Kevin Woods, Building & Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

III. Executive Session Announcement (if needed) The Board will reconvene in Public Session at approximately 7:30 P.M.

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to close the Executive Session and enter the Work Session at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

IV. Work Session

Board Member discussion session.

Motion by _____, seconded by _____, to enter the regular meeting agenda ___P.M.

Roll Call

ML SA SA AB TC MT DL

V. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
 “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

VI. Flag Salute

VII. Superintendent’s Report

VIII. Principal’s Report

- **PTA Report**

IX. Building & Grounds Supervisor Report

X. Reports – Board Committee Reports

2017 School Year

Committees	Chairperson	Co-Chairperson
Buildings & Grounds	Shirley Abraham	Sam Allos, Arlene Ciliento-Buyck
Business, Finance, and Transportation	Dimitria Leakas	Sam Allos, Arlen Ciliento-Buyck
Curriculum, Instruction, and Assessment	Maria Lauerman	Shirley Abraham, Dimitria Leakas
Legislative and Policy	Teresa Judge Cravello	Shirley Abraham, Arlene Ciliento-Buyck
Personnel/Negotiations/ Staff Relations	Sam Allos	Maria Lauerman, Matt Trawinski
Special Education	Arlene Ciliento-Buyck	Shirley Abraham, Teresa Judge Cravello
Technology	Matt Trawinski	Maria Lauerman, Dimitria Leakas

Board Liaison Assignments:

NJSBA/ BCSBA -Teresa Judge Cravello

Joint Boards- Dimitria Leakas

Municipality- Sam Allos

Community- Matt Trawinski

XI. Open Public Forum Inclusive on Annual Budget Hearing (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or

concerns that may be in respect to the operation of their schools as well as any final questions, regarding the proposed 2017-2018 school year budget. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by _____, seconded by _____, to open public comment at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to close public comment at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

XII. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

III. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

TEACHER APPRECIATION WEEK

WHEREAS, Teacher Appreciation Week will be celebrated the week of May 2nd through May 6th, 2017; and

WHEREAS, the Rochelle Park Board of Education is aware of the vital contribution of our teachers, who are responsible for the translation of district ideas and philosophy, which they have helped to formulate into our students' programs and activities in the classroom; and

WHEREAS, the dedication, intelligence, creativity, sensitivity, and high standards of our teachers are a source of inspiration to the hundreds of students whose lives they touch, and

WHEREAS, teachers make public schools great, work to open students' minds to ideas, knowledge and dreams, keep American democracy alive by laying the foundation for good citizenship, keep American democracy alive by laying the foundation for good citizenship, continue to influence us long after our school days are only memories; and

WHEREAS the excellence of the services provided by our teachers are crucial to the success of the Rochelle Park Midland School #1;

NOW THEREFORE BE IT RESOLVED, that on behalf of the Administration, Parents, residents and Rochelle Park Board of Education, we express our gratitude to our professional staff for exemplary service to the district; and

BE IT FURTHER RESOLVED, that Tuesday, May 3, 2017 be designated as National Teacher Day for the Rochelle Park Public School District and that we take this opportunity to extend an official thank you to all District staff whose devotion enriches the lives of the Midland School #1 students and community.

Motion by _____, seconded by _____

Roll Call

ML SA SA AB TC MT DL

SPECIAL EDUCATION WEEK IN NEW JERSEY

WHEREAS, Special Education Week will be celebrated the week of May 14th through May 20th, 2017; and

WHEREAS, more than 244,000 children receive special education instruction in New Jersey's public and private schools; and

WHEREAS, more than 18,000 special needs children are enrolled in preschool and early intervention programs in New Jersey; and

WHEREAS, thousands of parents, teachers, child study team members and school administrators give generously of their time and energy to support the learning needs of special education; and

WHEREAS, the theme for Special Education Week is "Bright Tomorrow for Today's Students"; and

WHEREAS, the public school districts and the private schools of New Jersey make a major contribution to the public welfare by preparing thousands of exceptional persons to participate as residents of this state and as members of our society;

NOW THEREFORE BE IT RESOLVED that the Rochelle Park Board of Education does hereby recognize May 14th through May 20th, 2017 as Special Education Week in Rochelle Park and call upon all residents to recognize the achievements of New Jersey's special education students and the outstanding contributions made by educators, school board members, schools and agencies for the disabled and their parents toward quality education for the exceptional citizens of our state.

Motion by _____, seconded by _____

Roll Call

ML SA SA AB TC MT DL

NATIONAL NURSE'S WEEK

WHEREAS, National Nurses Week begins each year on May 8th and ends on May 12th. The birth date of Florence Nightingale, and National School Nurse's Day is celebrated on Wednesday, May 10th; and

WHEREAS, the 2017 theme "Nursing: the Balance of Mind, Body, and Spirit." captures the significant role in improving students' health and academic outcomes. As school nurses, they lead the way by ensuring a healthier and more sustainable future for our nation's children; and

WHEREAS, children are the future and, by investing in them today, we are ensuring our world for tomorrow; and

WHEREAS, all students have a right to have their health needs safely met while in the school setting; and

WHEREAS, school nurses are professional nurses that advance the well-being, academic success, and life-long achievements of all students; and

WHEREAS, school nurses act as a liaison to the school community; parents, and health care providers on behalf of children’s health; and

WHEREAS, school nurses support the health and educational success of children and youth by developing and providing programs and leadership; and

WHEREAS, school nurses understand the link between health and learning and are in a position to make a positive difference for children every day;

NOW THEREFORE BE IT RESOLVED that on behalf of the Administration, Parents, residents and Rochelle Park Board of Education, we express our gratitude to our Nurse for her dedicated service to our students and staff and acknowledge the accomplishments of school nurses everywhere and for their efforts of meeting the needs of today’s student by improving the effective delivery of health care in our school and show gratitude for the nation’s school nurses, not just on this National School Nurse Day but at every opportunity throughout the year.

Motion by _____, seconded by _____

Roll Call

ML SA SA AB TC MT DL

ROUTINE MATTERS RESOLUTIONS R1-R5

POLICY#5200 ATTENDANCE

R1. RESOLVED: that the Board of Education approves the attendance report for the month of April 2017 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	499		1- 2 nd Grader
Hackensack H.S.	134.5		1-5 th Grader
Academies/Technical Schools	18		
Totals	651.5		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	7445	Possible Days	765
Days Present	7099.5	Days Present	735
Days Absent	345.5	Days Absent	30
% Present	95.3%	% Present	.96%
% Absent	4.7%	% Absent	.04%

Motion by _____, second by _____,

Roll Call
ML SA SA AB TC MT DL

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R2. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of April 2017 for the Rochelle Park School District.

**Fire Drill- April 28, 2017
Security Drill – April 28, 2017**

Motion by _____, second by _____,

Roll Call
ML SA SA AB TC MT DL

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R3. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for April 2017 on behalf of the Rochelle Park School District.

April 2017

Reported Cases: 0
Number of Cases open: 0
Number of Cases closed: 0
Number of Incidents determined to be HIB: 0
Number of Suspensions 0

Motion by _____, second by _____,

Roll Call
ML SA SA AB TC MT DL

POLICY #2340- FIELD TRIPS

R4. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip requests:

Mrs. Jacobus, Ms. Esposito, Mrs. Raimondi, and Mrs. Holtzmann to accompany the 7th Grade to Woodbridge Community Center in Woodbridge on June 8, 2017 at a cost to the parents of \$37.00 per student.

Motion by _____, second by _____,

Roll Call
ML SA SA AB TC MT DL

POLICY #5120 NEEDS ASSESSMENT PUPILS

R5. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the revision of the following special education placement and related services for the 2016-2017 school year.

**CASE# 3082826381
CLASSIFICATION: Autistic
PLACEMENT: Tri-Valley**

RELATED SERVICES: Aide \$24,124.30
TRANSPORTATION: Supplied by Region V

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

PERSONNEL RESOLUTIONS P1-P15
POLICY #4111 – HIRING- CERTIFIED PERSONNEL

***P1. RESOLVED: upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approves the following compensation for reasons stated.**

Mr. Grossman– Chaperoning 8th Grade Trip \$130.00

Mrs. Meyers– Chaperoning 8th Grade Trip \$130.00

Ms. O’Brien- Chaperoning 8th Grade Trip \$130.00

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

P2.RESOLVED: on the recommendation of the Superintendent, that the Board of Education rescinds the appointment of the individuals who are currently serving in the positions of Baseball Coach and Assistant Baseball Coach as of May 4, 2017.

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

***P3. RESOLVED: on the recommendation of the Superintendent, that the Board of Education appoints the following personnel to the listed extra-compensation positions for the remainder of the 2016-2017 school year as of May 4, 2017.**

Baseball Coach Jeffrey Grossman

Assistant Baseball Coach Robert Hoffmann

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

POLICY 3240 – PROFESSIONAL DEVELOPMENT

P4. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Ms. Johnson to attend “Best Practices in Pre School Education in Maywood on April 28, 2017 at no cost to the district for registration.

Dr. Zoeller to attend “NJPSA Mandatory Recertification Training” on May 25, 2017 in Jamesburg NJ at no cost to the district for registration.

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

POLICY #4211 HIRING- NON-CERTIFIED PERSONNEL

***P5. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve Rita Alvarez to the Latchkey Substitute list for the remainder of the 2017-2018 school year, at a rate of \$ 19.30 per hour.**

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

POLICY# 4125 EMPLOYMENT OF SUPPORT STAFF

School Secretary

P6. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the employment of Mrs. Patricia Zavinsky to the position of School Secretary effective July 1, 2017 to June 30, 2018 on Step 10 \$58,096.00.

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

***P7. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the employment of the following custodial personnel for the 2017-2018 school year, effective July 1, 2017 through June 30, 2018 as per the below list.**

Custodians

Albert Margjokaj	Step 12	\$49,155.00
Jorge de la Torre	Step 12	\$49,155.00
Rodolfo Rivera Sanchez	Step 12	\$49,155.00
Fabian Tenaud	Step 12	\$49,155.00
Ana Romano (P/T .6)	Step 2	\$24,034.80

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

***P8. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the employment of the following personnel for the 2017-2018 school year at an hourly salary of \$19.80* per hour (no benefits), hours per individual are as follows.**

Suzanne Antista- Part Time Special Education Classroom Assistant	28.5 hours
Kristine Berta - Part Time Special Education Classroom Assistant	28 hours
Beth DeSimone- Part Time Special Education Classroom Assistant	28 hours

Krista Fuchs- Part Time- Part Time Special Education Classroom Assistant	28 hours
Nancy D’Addezio Gomez- Part Time Special Education Classroom Assistant	28 hours
Claudette Geoffroy - Part Time Special Education Classroom Assistant	28 hours
Colleen Gerber - Part Time Special Education Classroom Assistant	29 hours
Bernadette Holzmann- Part Time Special Education Classroom Assistant	28 hours
Deborah Pallouras- Part Time Special Education Classroom Assistant	28 hours
Angela Scarpa- Part Time Special Education Classroom Assistant	28 hours
Mariuxi Zambrano- Part Time Special Education Classroom Assistant	28 hours

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

POLICY #4111 – HIRING- CERTIFIED PERSONNEL

***P9. RESOLVED: on the recommendation of the Superintendent, that the Board of Education offers a contract of employment for the 2017-2018 school year thereby granting Tenure during the course of the 2017-2018 school year:**

Daniela Barbieri	BA+15	Step 5	\$53,888.00
Joan Kim	MA	Step 5	\$60,138.00
Nicoletta LaMarco-Sacco	MA+30	Step 7	\$68,000.00
Melanie Ferla	MA	Step 6	\$60,638.00
Christina Esposito	BA	Step 5	\$51,388.00

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

***P10. RESOLVED: on the recommendation of the Superintendent, that the Board of Education offers contracts of employment for the 2017-2018 school year to the following non-tenured teachers:**

Kaileigh Aregood	MA	Step 5	\$60,138.00
Stephanie Fernandez	BA	Step 2	\$49,888.00
Laurel Hanczaryk	BA +30	Step 5	\$56,388.00
Allison Hilla	BA	Step 2	\$49,888.00
Kaitlyn Gallagher	BA+30	Step 2	\$54,888.00
Meghan Mallon	MA	Step 4	\$59,638.00
Allison Sherry	BA	Step 5	\$51,388.00
Jessica DiCori	MA+15	Step 8	\$68,105.00

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

***P11. RESOLVED:** that on the recommendation of the Superintendent, the Board of Education approves the employment of the following list of tenured personnel for the 2017-2018 school year according to the master contract, as per the following list.

<u>NAME</u>	<u>FI</u>	<u>FTE</u>	<u>STEP</u>	<u>DEGREE</u>	<u>STEP AMOUNT</u>	<u>LONGEVITY</u>	<u>SALARY</u>
AIELLO	V.	PT	10	MA+30	\$45,693.00* pro-rated	\$3,000.00* stipend	\$48,693.00* pro-rated
CAHILL	A.	FT	16	MA+30	\$95,440.00	1,950	\$97,390.00
CALABRO	S.	FT	16	MA	\$90,440.00		\$90,440.00
CALDERONE	J.	FT	14	MA	\$82,814.00		\$82,814.00
CARNEY	S.	FT	15	MA +15	\$88,864.00		\$88,864.00
CHERELLO	L.	FT	12	MA	\$77,255.00		\$77,255.00
COLUCCI	K.	FT	15	MA+15	\$88,864.00		\$88,864.00
FLETCHER	L.	FT	16	MA+15	\$92,940.00	1,550	\$94,490.00
GIGLIO	L.	FT	16	BA	\$81,690.00		\$81,690.00
GROSSMAN	J.	FT	11	BA+15	\$67,905.00		\$67,905.00
GUTKOWSKI	J.	FT	16	MA+30	\$95,440.00	1,950	\$97,390.00
HAMILTON	F.	FT	16	MA	\$90,440.00	1,950	\$92,390.00
HANI	J.	FT	13	MA	\$79,414.00		\$79,414.00
HERNANDO	C.	FT	9	BA	\$59,555.00		\$59,555.00
HORNES	T.	FT	12	MA+30	\$82,255.00		\$82,255.00
JACOBUS	A.	FT	8	MA+30	\$70,605.00		\$70,605.00
JOHNSON	D.	FT	16	MA	\$90,440.00		\$90,440.00
KOTWICA	E.	FT	16	MA+15	\$92,940.00		\$92,940.00
LENDER	E.	FT	16	MA	\$90,440.00		\$90,440.00
LECCESE	M.	FT	6	MA	\$60,638.00		\$60,638.00
MEYERS	S.	FT	13	BA+30	\$75,664.00		\$75,664.00
METCALFE	L.	FT	16	BA	\$81,690.00		\$81,690.00
MC CORMICK	D.	FT	16	MA	\$90,440.00		\$90,440.00
O'BRIEN (A)	J.	FT	14	MA +15	\$85,314.00		\$85,314.00
O'BRIEN (PE)	J.	FT	8	BA+15	\$59,355.00		\$59,355.00
OLIVER	N.	FT	16	MA	\$90,440.00		\$90,440.00
PURCELL	B.	FT	16	MA+15	\$92,940.00		\$92,940.00
RAINONE	E.	FT	16	MA+30	\$95,440.00	1,950	\$97,390.00
RAMIREZ	S.	FT	16	BA+30	\$86,690.00	1,950	\$88,640.00
RAIMONDI	C.	FT	16	MA+15	\$92,940.00		\$92,940.00
ROSKOWINSKI	C.	FT	16	MA+30	\$95,106.00	1,950	\$97,056.00
SACCO	S.	FT	16	MA+30	\$95,440.00		\$95,440.00
SERPINETO	C.	FT	16	MA+30	\$95,440.00	1,950	\$97,390.00
SOBECK	N.	FT	16	MA	\$90,440.00		\$90,440.00
STACK	R.	FT	16	MA	\$90,440.00	1,950	\$92,390.00
WEINER	B.	FT	16	MA+30	\$95,440.00	1,950	\$97,390.00

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

P12. Upon the recommendation of the Superintendent, the Rochelle Park Board of Education appoints Lisa Fletcher to the position of Interim Supervisor of Curriculum and Instruction on a half-time (0.5) basis from July 1, 2017 to August 31, 2017 and a full-time (1.0) basis from September 1, 2017 to December 31, 2017 at a monthly salary equivalent to her 2017-18 negotiated salary with the RPEA.

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

***P13. RESOLVED: that on the recommendation of the Superintendent, the Rochelle Park Board of Education appoints the following personnel for the 2017-2018 school year, per the attached contracts.**

Cara Hurd- Director of Curriculum, Instruction, and Special Projects \$114,000.00

Brian Cannici- Principal \$112,000.00

Ellen Mary Kobylarz- Confidential Secretary to the Superintendent \$80,500.00

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

P.14. WHEREAS, on or about April 26, 2017, an employee of the Rochelle Park Board of Education (hereinafter referred to as the "Board"), whose name is on file with the Superintendent of Schools' Office, was notified by the Superintendent of Schools that said employee was to be suspended with pay pursuant N.J.S.A. 18A:25-6.

NOW, THEREFORE, BE IT RESOLVED that the Board shall continue the suspension of the employee with pay pending a further investigation by the Superintendent of Schools and, thereafter, a determination by the Board as to what further action, if any, shall be taken.

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

P15. RESOLVED: that the Board of Education accept with regret, Kevin Woods' resignation letter dated May 3, 2017 from the Rochelle Park School District effective June 30, 2017. We wish him much luck and happiness in the future.

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

FINANCE AND INSURANCE-RESOLUTIONS F1-F17

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. RESOLVED: that the Rochelle Park Board of Education approve the addition to the March 2017 Bill List as approved by the Finance Committee, attached and listed below:

A. General Funds- Fund 10& 11	\$57,117.21
TOTAL PAYMENTS FOR March	
TOTAL DISBURSEMENTS	\$57,117.21

ATTACHEMENT 1

Motion by _____ seconded by _____
 Roll Call

ML SA SA AB TC MT DL

F2. RESOLVED: that the Rochelle Park Board of Education approve the April 2017 Bill List as approved by the Finance Committee, attached and listed below:

B. General Funds- Fund 10& 11	\$908,384.74
C. Federal Grant – Fund 20	\$8,037.71
D. Referendum Account-Fund 30	\$27,205.85
D, Cafeteria- Fund 60	\$27,633.24
E. Afterschool Program- Fund 61	\$20,406.33
TOTAL PAYMENTS FOR April	
TOTAL DISBURSEMENTS	\$991,667.87

ATTACHEMENT 1

Motion by _____ seconded by _____
 Roll Call

ML SA SA AB TC MT DL

F3. RESOLVED: that the Rochelle Park Board of Education authorize a check run for the month of May 2017 with the amounts to be approved at the June meeting:

Motion by _____, second by _____,
 Roll Call

ML SA SA AB TC MT DL

POLICY #6820 FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

F4. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of April 30, 2017 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____ seconded by _____
 Roll Call

ML SA SA AB TC MT DL

Secretary & Treasurer’s Reports

F5. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary’s and Treasurer’s Financial Reports for the months of April 2017.

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

Transfers

F6. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers April 2017.

ATTACHMENT

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

POLICY #6510 – PAYROLL AUTHORIZATION

F7. RESOLVED: that the Rochelle Park Board of Education approves the April 2017 payroll as follows:

Fund	Gross Payroll	Employer Share of Social Security	Employer DCRP Contribution	Total Payroll Expense
Fund 10	482,858.02	5,699.59	616.41	489,174.02
Fund 20	3,236.30	-		3,236.30
Fund 30	-			-
Fund 61	19,470.94	1,489.53		20,960.47
				-
Total	\$ 505,565.26	\$ 7,189.12	\$ 616.41	513,370.79

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

POLICY#6660- STUDENT ACTIVITY FUND

F8. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the months of April 2017.

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

RESOLUTION TO CONTINUE MEMBERSHIP IN THE NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP

F9. WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance GROUP as permitted by N.J. Title 18A-.18B and;

WHEREAS, said GROUP was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance GROUP contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a GROUP, and;

WHEREAS, the Board of Education of Rochelle Park has determined that membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Rochelle Park does hereby agree to renew membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2016 to June 30, 2019.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the GROUP as are required by the Group's Bylaws and to deliver the same to the Executive Director.

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

Food Service 2017-2018 Management Fee and Guarantee Language

F10. Food Service 2017-2018

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of fourteen thousand eight hundred ninety-five dollars (\$14,895.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of \$1,489.50 per month as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to all special function and vended meals receipts deposited in The SFA's account. All special function and vended meals receipts deposited into the SFA's account shall be divided by \$1.00 to arrive at a meal equivalent. The

administrative/management fee charged for special function and vended meals will be \$.10 per meal equivalent.

The FSMC guarantees the SFA a no cost of operation for the SFA for school year 2017-2018.

Motion by _____ seconded by _____
 Roll Call

ML SA SA AB TC MT DL

POLICY # 6220 BUDGET PREPARATION

F11. Adoption of the 2017-2018 School District Budget Statement:

Approval of Budget - "that the Board approve the following resolution:

WHEREAS, the Rochelle Park Board of Education approved its 2017-2018 budget, and

WHEREAS, the Rochelle Park Board of Education forwarded this 2017-2018 budget to the Bergen County Executive County Superintendent of Schools for review and approval on March 16, 2017, and

WHEREAS, the 2017-2018 budget was reviewed and approved by the Executive County Superintendent on March 28, 2017 and has been published in a legal notice advertising a public hearing; and

WHEREAS, the approved 2017-2018 budget consists of the following revenues:

Fund	Budget	Local Tax Levy
General Fund (10)	\$12,388,893	\$11,197,749
Special Revenue Fund (20)	\$159,660	\$0
Debt Service Fund (40)	\$460,328	\$303,816
Total	\$13,008,881	\$11,501,565

The budget includes a withdrawal from capital reserve in the amount of \$281,819 for classroom renovation and condensing units.

WHEREAS, school district Policy 6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2017-18.

NOW, THEREFORE, BE IT RESOLVED that the Rochelle Park Board of Education hereby approves the final 2017-2018 school year budget as submitted; and

FURTHER BE IT RESOLVED that the Rochelle Park Board of Education hereby establishes the School District travel maximum for the 2017-18 school year at the sum of \$15,000; and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded

Motion by _____ seconded by _____
 Roll Call

ML SA SA AB TC MT DL

SCHEDULE OF TAX PAYMENTS – 2017-2018

F12. Resolved that the Rochelle Park Board of Education approve the schedule for the collection of school tax funds presented below; and

BE IT FURTHER RESOLVED that this schedule be forwarded to the Rochelle Park Township Municipal Clerk.

Schedule of School Tax Payment Requirements

Rochelle Park Board of Education

	Gn'l Fund Levy	Debt Levy	Combined Levy
July, 2017	\$933,145.75		\$933,145.75
August, 2017	\$933,145.75	\$92,663.75	\$1,025,809.50
September, 2017	\$933,145.75		\$933,145.75
October, 2017	\$933,145.75		\$933,145.75
November, 2017	\$933,145.75		\$933,145.75
December, 2017	\$933,145.75		\$933,145.75
January, 2018	\$933,145.75		\$933,145.75
February, 2018	\$933,145.75		\$933,145.75
March, 2018	\$933,145.75	\$211,151.75	\$1,144,297.50
April, 2018	\$933,145.75		\$933,145.75
May, 2018	\$933,145.75		\$933,145.75
June, 2018	\$933,145.75		\$933,145.75
	<hr/>		
	\$10,264,603.25	\$303,815.50	\$11,501,564.50

Debt Service Payments:

8/15/2016	\$220,000.00	\$4,950.00	\$224,950.00	Series 2001 final payment
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9/15/2016	\$0.00	\$95,288.75	\$95,288.75	Series 2014
3/15/2017	\$175,000.00	\$95,288.75	\$270,288.75	Series 2014
	\$395,000.00	\$195,527.50	\$590,527.50	
8/1/2016			\$320,238.75	Township
3/1/2017			\$133,097.75	Township
			\$14,934.00	fund balance
			\$122,257.00	debt service aid
			\$590,527.50	
			\$0.00	

Motion by _____, seconded by _____
 Roll Call

ML SA SA AB TC MT DL

**RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM**

**A RESOLUTION AUTHORIZING THE ROCHELLE PARK SCHOOL DISTRICT
 TO ENTER INTO A COOPERATIVE PRICING AGREEMENT**

F13. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 4, 2017 the governing body of the Rochelle Park School District, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Rochelle Park School Distirct.

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Superintendent of Schools is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 Contract – Memorandum of Agreement for Business Administration and Business Office Services with the Maywood School District for the period July 1, 2017 – June 30, 2018

F14. WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65–1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both parties that Business Administrator and business office services can be more efficiently and economically provided by a joint agreement; and

WHEREAS, all parties are desirous of entering into a shared services agreement, authorizing the subcontracting of Business Administrator and business office services from the Maywood School District to the Rochelle Park Board of Education;

NOW THEREFORE BE IT RESOLVED, the Rochelle Park Board of Education approves the attached Memorandum of Understanding for the Shared Services Agreement to subcontract Business Administrator and business office services from the Maywood Board of Education per the attached agreement, commencing July 1, 2017 and ending June 30, 2018.

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

F15. Upon the recommendation of the Superintendent, the Board authorizes the Business Administrator to transfer the requisite funds under Board Policy #2340 - Field Trips to the Student Activities Account to support students with demonstrated financial hardship so that they may participate in class and field trips for the 2016-17 school year.

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

F16. WHEREAS, the Rochelle Park Board of Education (“the Board”) advertised for bids for the Classroom Flooring Replacement Project at Midland School (“Project”); and **WHEREAS**, the bid opening was scheduled for May 2, 2017 at 11:30 a.m.; and **WHEREAS**, one of the bids submitted for the Project was inadvertently opened during the bid opening of another project, which was scheduled prior to the bid opening for this Project; and **WHEREAS**, to ensure an open and fair bidding process, as well as compliance with the Public School Contracts Law, the Board intends to reject all bids pursuant to N.J.S.A. 18A:18A-22(e), and re-advertise the Project for bids.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

To ensure an open and fair bidding process, and compliance with the Public School Contracts Law, all of the bids submitted for this Project are hereby rejected pursuant to N.J.S.A. 18A:18A-22(e). The Business Administrator is hereby authorized to re-advertise the Project for bids.

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

F17. WHEREAS, the Rochelle Park Board of Education (“the Board”) advertised for bids for the SGI Flexible Multi-Purpose Project at Midland School (“Project”); and WHEREAS, on May 2, 2017, the Board received bids for the Project; and WHEREAS, the bids submitted were in excess of the cost estimates for the Project and, as such, are not reasonable as to price on the basis of the estimates prepared by the Architect on behalf of the Board.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1. The bids submitted for this Project are hereby rejected as the bids exceed the cost estimates of the Project and, as such, are unreasonable as to price on the basis of the estimates prepared on behalf of the Board.**
- 2. The Business Administrator is hereby authorized to re-advertise the Project for bids.**

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

XVIII. Open Public Forum

(Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by _____, seconded by _____, to open public comment at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to close public comment at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

XIX. Announcements

The next Regular Meeting will be held on Thursday, June 8, 2017 at 7:30 PM in the Media

Center.

XX. Executive Session Announcement:

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.
Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to close Executive Session at _____ P.M.
Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ P.M.
Roll Call

ML SA SA AB TC MT DL

XXI. Additional Motions:

Based on the result of conversations held by the Board in Executive Session, additional resolutions may be introduced and approved at this time.

XXI. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ P.M.
Roll Call

ML SA SA AB TC MT DL